

May Wee

Web Designer

Knowledgeable Web Designer with expert knowledge of HTML and CSS and basic knowledge of SEO and web analytics. Adept at Creating and maintaining functional, attractive, and responsive websites. Over 5 years of experience working as a web designer for financial and other businesses. Experienced with Joomla and WordPress.

Personal Info

Email

geokmay.wee@gmail.com

Skills

HTML5

CSS3

JavaScript

Adobe Illustrator

Adobe Photoshop

Adobe After Effects

Adobe Premiere Pro

Joomla

WordPress

Languages

English



Japanese



Malay



Chinese (Madarin)



Chinese (Cantonese)



Hobby/Interest

Cooking

Work History

2019-01

- present

Web Designer

Michael Page International Japan Co., Ltd, Tokyo, Japan

Dipatched to: Nikko Asset Management Co., Ltd

- Frontend web design, development and maintenance on corporate website.
- Coded with HTML 5/CSS 3 (Responsive Web Design).
- Supporting in using vendor application. Created Client & Portfolio Reporting with vendor's application (Vermilion Reporting Suite), by building report templates, customize reports as demanded by client.
- Created landing pages using Joomla CMS.
- Enhanced functionality and appearance of website and repaired functionality issues.
- Configured templates for users to easily customize.
- Supported Intranet site on SharePoint 2010.
- Created/designer new Intranet site on SharePoint 2010, worked with custom web part implementation.

2018-04

- 2018-12

Web Designer

Members Career Co., Ltd (web creator temp. agency), Tokyo, Japan

Dipatched to: AOKI Co., Ltd

- Managed Facebook page & Instagram in English & Chinese (Traditional).
- Interpreted from Japanese to English & Chinese (Traditional) vice versa.
- Designed POP display in store.
- Designed website & coded HTML 5/CSS 3 (Responsive Web Design), designed application introduction's image & tax-free website and banner.
- Created video for promotion used.
- Attended business meeting with foreign company as an interpreter Japanese & English vice versa

2016-06

- 2017-10

Web Designer

Evolution Co.,Ltd, Tokyo, Japan

Part Time

- Designed website & coded HTML 5/CSS 3 (Responsive Web Design), designed images and banner.
- Created web video for business promotion.
- Enhanced functionality and appearance of website with WordPress CMS.

Education

2014-04

- 2018-03

Business Management, Bachelor of Management degree

Kokushikan University, Tokyo, Japan

2016-04

- 2016-11

Web Video Creater Course, Certificate in Video Creator

Digital Hollywood Studio, Tokyo, Japan

2015-08

- 2016-04

Web Designer Course, Certificate in Web Designer

Digital Hollywood Studio, Tokyo, Japan